

Job Description: Maintenance Technician

Job Summary

Under the supervision of the Maintenance Lead, the Facilities Maintenance Technician performs general maintenance and repairs for assigned equipment and facilities including plumbing, electrical, basic carpentry, heating and cooling, and other building systems.

Job Duties and Responsibilities

- Inspects and identifies equipment or machines in need of repair.
- Troubleshoot issues to determine necessary repairs.
- Plan repair work using building blueprints or equipment manual as needed.
- Performs general repairs that do not require a specialized technician.
- Performs routine maintenance on building systems.
- Cleans and assists with the upkeep of the facilities.
- Orders supplies and materials needed for repairs and maintenance as directed by their supervisor.
- Supports maintenance lead in disseminating loads of PAL donations such as food and water
- Assists in the preparation/removal of all snow and ice for all PAL-owned facilities.
- Assists with general cleaning duties if Environmental or Cleaning staff are unavailable.
- Maintains a safe and healthy work environment by following standards and procedures and complying with legal codes and regulations.
- Prepares and coordinates the installation or modification of all plumbing work.
- Other duties as assigned by PAL management.

Qualifications

- 3-5 Related job experience preferred.
- At least a high school diploma or equivalent is required
- Junior college/Vocational/technical school degree preferred but not required.

- Successful completion of background check
- Philly PAL is committed to employing United States citizens and non-citizens who are legally authorized to work in the United States

Knowledge, Skills, and Abilities

- Ability to follow instructions from supervisors or senior maintenance workers.
- Ability to use hand tools and power tools.
- Excellent organizational and time management skills
- Familiarity with Philadelphia local codes, plumbing codes, and NFPA.

Working Conditions

- This is an on-site position.
- Works under adverse conditions such as dust, and rain in areas not well-ventilated, on slippery ground or floor surfaces
- Will be in contact with water
- Exposure to extremes in temperature in elevations above ground level and confined workspaces
- Occasionally working in noisy environments
- Must be able to operate a Philly PAL vehicle and travel between facility sites as needed

Physical Requirements

- Exposure to lifting, pushing, pulling, dragging, either in a single movement or repeated short bursts, bending, stretching, twisting, reaching, stooping, balancing, squatting, climbing, kneeling, and assuming crouched body positions.
- Ability to lift up to 50 lbs. – 75 lbs.
- Ability to frequently lift and carry objects up to 25 lbs.

Apply to jobs@phillypal.org

Police Athletic League of Philadelphia is committed to employing United States citizens and non-citizens who are legally authorized to work in the United States.

Job Type: Full-time

Pay: \$15.00 - \$18.00 per hour

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Life insurance
- Paid time off
- Professional development assistance
- Retirement plan
- Vision insurance

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday
- Overtime
- Weekends as needed